



November 13, 2015

DIVISION MEMORANDUM  
No. 799, s. 2015

**AREA OF ASSIGNMENT OF ASSISTANT SCHOOLS  
DIVISION SUPERINTENDENTS**

To: **District Supervisors/OICs**  
**Central School Principals**  
**Secondary Lead School Principals**

1. The field is hereto informed of the area of assignment of the present Assistant Schools Division Superintendents of this Office, to wit:

|                              |   |              |
|------------------------------|---|--------------|
| <b>Dr. Ester A. Fotalan</b>  | - | <b>South</b> |
| <b>Mr. Roseller N. Gelig</b> | - | <b>North</b> |

2. Relative to this, all concerns and transactions, such as, but not limited to, checking and approval of Daily Time Records and claim for Travelling Allowance of District Supervisors, School Principals and Schools Heads, shall be filed accordingly at the Office of the ASDS concerned.

3. Immediate and wide dissemination of this Memorandum is desired.

  
**RHEA MARA ANGTUD, ED. D.**  
Schools Division Superintendent

Educating for a Strong Republic  
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